

## **Gleason's Eagan Gypsy Booster Club / Board Meeting Minutes for Tuesday, August 8, 2017**

**Present:** Pam Magyar (Past President), Marcia Quist (Current President), Kristin Salseg (VP), Mandy Hornsten (Secretary), Rebecca Schluter (Treasurer), Courtney Cardwell (T&T), Bridget Mannerter (Girls Comp)

**Not Present:** Connie Wrase (Optionals Girls), Anneliese Detwiler (Boys), Runa Mullin (Excel)

### **Treasurer's Report**

- Checking \$11,035.84 / Savings \$1,474.94
- Feedback has been given that families are unable to open the reimbursement statements for multiple reasons – some technical (related to iPhones)
- Discussed possibility of finding another way to distribute the statements – perhaps through Gleason's parent portals or somehow on the Team Snap app – to allow families to go out and access their statements instead of them being sent via email.

### **Fundraisers**

- Currently only the President & Treasurer have access to the Booster Club email, which contains folders for each of the Fundraisers
- Courtney has a “General Fundraiser Process” document she & Pam are working to update and distribute to the board for reference including sample emails, data, etc...
- Reminder to include the Booster Club email on all communications to the teams to ensure archiving for future reference
- Team Rep's are responsible for providing a performance report to the board after the fundraiser is complete. Rebecca can assist in discussing the financials.
- **Butter Braids:** Final pricing should be determined the week of Aug 7
  - Sales Aug 27 – Sep 13, Orders due Sep 18, Delivery Sep 28
  - 2 price points (\$13.00 and \$14.00) this year for BB, as there is a new product added (last year all were \$12.00)
- **Used Leo Sale:** Additional past history information requested from Pam.
  - Sale dates: Mon Sep 18 – Sat Sep 23
  - Last year timing: Aug 28 communication to teams, Sep 19 first day of fundraiser
  - Bridget to reach out to KC DiNardo on how the SignUp Genius worked and the timeline for prepping
  - No sales of non-gymnastics related items
  - ID # given to families when they bring in items versus numbering all families in the gym
- **Greenery:** Sep 22 Gertens commitment date if we chose to use them as the vendor
  - Any suggestions for other vendors – bring them to the September board meeting for discussion and decision

### **Folders**

- Continued discussion on possibly having a second set of folders by the back doors where the Girls, Boys, and T&T teams drop-off/ pick-up
- Pam to check in with Angie in the office

## **Elections**

- Need a majority (5 of 9 board members) present to vote
- Position vacancy issues - the board can vote on replacements
- Suggestion to hold elections every year to bring in ½ of the board each time, allowing for more overlap of knowledge across the 2-yr tenures
- Next year positions to vote in would be Treasurer (Rebecca) and Courtney (T&T Rep)
- Marcia motioned to vote in Bridget Mannerter as the replacement Girls Comp team Rep (for the out-going Michelle Gannon). Motion was carried and majority passed the motion.
  - Welcome Bridget!

## **Booster Club Structure & Communication**

- There is a landing page available on the Gleason's website for the Booster club, which could be used to provide additional resources to the families on the fundraisers, reimbursement forms, and possibly board meeting minutes.
- Shawn Magyar is the webmaster and can usually have updates/ adds made within a few days, to a week
- Continued conversation about Team Snap – further research is needed to see if it will fit the communication needs of the Booster Club
- A potential “Booster Fee” or something similar was discussed as a possible source to fund the basic operating expenses of the Booster Club.
  - Past year's expenses have run around \$2,000, which covered things like the laptop for the Treasurer for reimbursement tracking, IT security/ firewall subscriptions, etc..
  - Idea would be to buy-in to the BC in order to then be able to participate in the fundraiser opportunities
- More discussion needed as there are potential issues with how the Booster Club is set up with 4 accounts (Girls/ Boys/ Excel/ T&T)

## **Next Meeting:**

- Monday September 18 at 6:30pm in the Gleason's Party Room
- Marcia to work on a proposed future meeting schedule for the Board
  - Any emails for Marcia should be sent to her work email in the interim at [mquist@primetherapeutics.com](mailto:mquist@primetherapeutics.com)

Meeting adjourned at 8:00pm